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Editorial Article

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How articles are prepared for publication in the scientific journals of the Kharkiv National Medical University

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Kharkiv National Medical University (KhNMU) is the founder and publisher of periodical (quarterly) peer-reviewed scientific journals of open access "Medicine Today and Tomorrow" (ISSN print 2414-4495, ISSN online 2710-1444), "Experimental and Clinical Medicine" (ISSN print 2414-4517, ISSN online 2710-1487) and "Inter Collegas" (ISSN online 2409-9988). We have analyzed the work with manuscripts of articles of these journals and present readers with a detailed description of the procedures that should help the authors of articles to effectively cooperate with the editors of these scientific journals in preparing their articles for publication. The article will also be useful to members of editorial boards and editorial councils of journals. This publication will help article reviewers determine their readiness for the procedure. We described both the existing rules and procedures for working with manuscripts, as well as the changes that will come into force from the beginning of July 2025. The article describes the structure of the manuscript, issues of ethics of the researcher and author, copyright, plagiarism checking, reviewing and editing of manuscripts, the policy of the journal in cases of violation of ethics, the mission of the journals. The editorial board uses a double blinded peer review procedure with the participation of at least two reviewers for each article. Reviewers are invited by editors. The reviewers have the appropriate specialization and experience in the subject matter of the articles they propose. The editorial board is loyal to the lack of experience of young authors, but is intolerant of falsification of research results and plagiarism, creating conflict situations while working on manuscripts. The publication of articles and their further use is under the terms of the Creative Commons license (BY-NC-SA). The editorial board relies on the principles of evidence-based medicine and publishes articles that contain contradictory issues from the point of view of evidence with a note about their disagreement with the position of the authors.

Keywords: *evidence-based medicine, double-blind peer review, Committee on Publication Ethics, open-access scientific journals.*

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Introduction

Kharkiv National Medical University (KhNMU) has three quarterly scientific open access journals, which are included in categories "Б" of scientific journals of the Ministry of Education and Science of Ukraine [1]: "Medicine Today and Tomorrow" (MTT) (ISSN 2414-4495, 2710-1444) [2], "Experimental and Clinical Medicine" (ECM) (ISSN 2414-4517, 2710-1487) [3] and "Inter Collegas" (IC) (ISSN 2409-9988) [4], which publish review articles, original researches, clinical cases, lectures, short scientific reports, reviews in Ukrainian and English in such areas of medical science as: Dentistry (221 specialties), Medicine (222), Nursing (223), Technologies of medical diagnosis and treatment (224), Medical psychology (225), Therapy and rehabilitation (227), Pediatrics (228), Public health (229). All manuscripts received by the editorial board of scientific journals are checked for plagiarism, editing and peer review according to a double blind procedure with the participation of at least two reviewers. The authors of the articles are Ukrainian and foreign scientists. The editorial board of scientific journals uses a modern technology convenient for authors of immediate publication of each article accepted for publication "in press" mode. Full issues of journals are approved by the KhNMU Academic Council.

The KhNMU scientific journals of are systematically archived in the repositories of the V.I. Vernadsky National Library of Ukraine [5–7], the Scientific Library of Kharkiv National Medical University [8–10], and the Zenodo repository of the European Union [11–13]. KNMU journals are indexed in scientometric databases such as Google Scholar [14–16] and OpenAIRE, while Inter Collegas is also indexed in Index Copernicus [17]. In 2025, all journals were included in the Ulrichsweb catalog [18–20].

KNMU holds official publisher status, and its journals are included in the register of periodical publications of the National Council of Television and Radio Broadcasting of Ukraine [21]. The university has demonstrated high adaptability to the challenging conditions of the full-scale war, ensuring the declared publication frequency for each of its three journals in 2024, strict adherence to peer review procedures, and even an increase in website traffic for the journals by approximately 3 times at the beginning of 2025 compared to 2022 (according to Crossref data, which demonstrates Table). The quality of the journals has also improved, as evidenced by the Index Copernicus rating (the ICV for 2023, determined in 2024, reached 81.20 compared to 78.28 in 2019), along with a rise in citation metrics according to Google Scholar and the Open Ukrainian Scientific Content Initiative [22]. Preparations are underway to submit applications for indexing the journals in the scientometric databases Scopus and Web of Science.

The **aim** of this publication is to describe the internal procedures for working with authors' manuscripts during 2021–2024 in the editorial office of scientific journals of Kharkiv National Medical University, which must be taken into account by article authors, reviewers and editors.

Materials and Methods

The study was carried out using the method of system analysis and the comparative method.

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Table. Number of appeals to scientific journals of KhNMU by DOI for the period from January 2022 to March 2025 according to the Crossref data

Year-Month	Requests Number
2025-03	3,814
2025-02	2,647
2025-01	2,440
2024-12	2,454
2024-11	3,232
2024-10	2,622
2024-09	2,003
2024-08	2,546
2024-07	2,712
2024-06	2,266
2024-05	2,359
2024-04	2,677
2024-03	1,817
2024-02	1,883
2024-01	1,622
2023-12	1,745
2023-11	1,276
2023-10	1,941
2023-09	958
2023-08	1,019
2023-07	1,057
2023-06	986
2023-05	1,489
2023-04	832
2023-03	1,306
2023-02	1,009
2023-01	862
2022-12	801
2022-11	917
2022-10	974
2022-09	1,093
2022-08	537
2022-07	1,203
2022-06	1,113
2022-05	883
2022-04	731
2022-03	1,253
2022-02	960
2022-01	1,094

Results and Discussion

The algorithm for working with manuscripts of articles of KhNMU scientific periodicals, developed during 2021–2024, is presented in *Fig*. The stages of working with manuscripts and published articles are as follows:

1. Manuscript acceptance

Authors can send the manuscript of the article to the editors:

1.1. through the form of submission of official journal websites [2–4], which requires easy registration of new users;

1.2. to the email addresses of journals
msz.journal@knmu.edu.ua
ecm.journal@knmu.edu.ua
ic.journal@knmu.edu.ua

1.3. to the e-mail addresses of editors
as.shevchenko@knmu.edu.ua
si.danylchenko@knmu.edu.ua

The manuscript must be formatted in accordance with the current requirements (on December 31, 2023). This publication is accompanied by new requirements for manuscripts, which will come into force on July 01, 2025.

Before submitting the article, the manuscript must be read and approved by all authors, who instruct one co-author to be responsible (for correspondence with the editors) author. Each new version of the manuscript (with corrections after review and editing) submitted to the editorial board must also be approved by all authors.

The manuscript submitted by the authors for consideration should not repeat already published articles (including articles in other languages), should not be submitted for consideration to any other editorial office during its entire consideration (until the publication of the article, rejection by the editors or withdrawal by the authors). If the authors want to refuse to publish the article, they must inform the editors about it through the responsible author. If the editorial board does not have productive contact with the responsible author, then it turns to any other authors of its choice.

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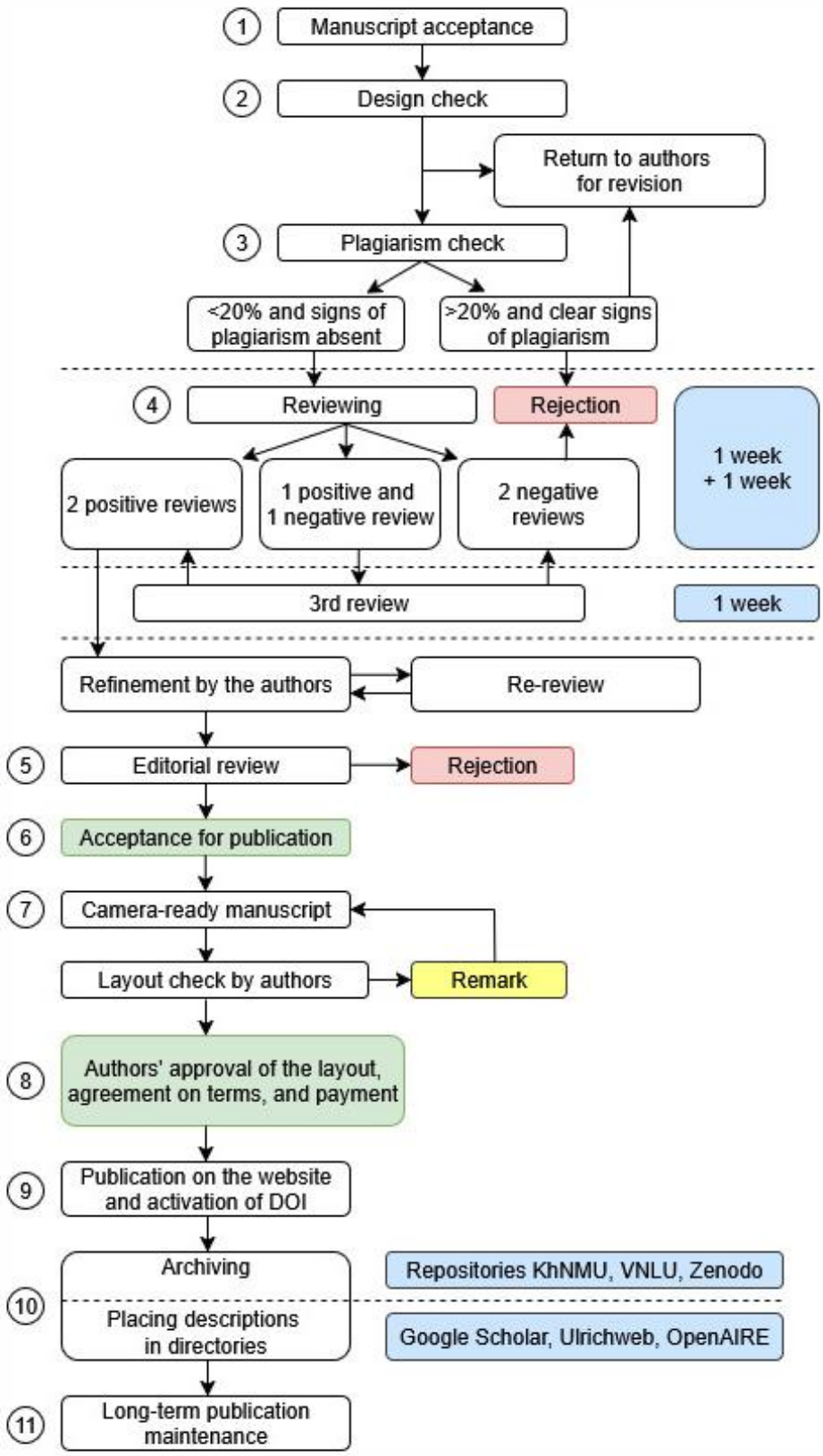


Fig. 1. Algorithm for working with manuscripts of articles of scientific periodicals of KhNMU.

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2. Checking compliance with the requirements for writing a manuscript

At this stage, manuscripts are checked according to the following criteria:

2.1. UDC present (relevant for MTT and ECM journals);

2.2. The names in Ukrainian and English are identical;

2.3. The size of the "Abstract" meets the current requirements (from July 01, 2025, abstracts for all types of articles – original research, literature reviews, clinical cases, lectures – have a size of 2,200–2,500 characters with spaces; abstracts in Ukrainian and English are identical);

2.4. "Abstract" is structured, it has sections:

2.4.1. "Relevance";

2.4.2. "Purpose";

2.4.3. "Materials and Methods" (for original researches a list of used statistical methods and statistical medical support is mandatory, for literature reviews – whether the correct use of statistical methods was a priority for the selection of sources);

2.4.4. "Research Ethics" (adherence to the recommendations of the International Committee of Medical Journal Editors, in particular ICRP protocols *for clinical trials,* CONSORT for randomized controlled trials, which will be described later in this article; compliance with the rules of ethics for experiments with humans and laboratory animals; obtaining informed consents; availability of protocols of ethics committees);

2.4.5. "Results";

2.4.6. "Conclusions" ("Results" can be combined with "Conclusions");

2.5. The summary does not contain references to literary sources in square brackets;

2.6. keywords do not repeat the words of the title of the article, correspond to MeSH (Medical Subject Headings) [23];

2.7. The text of the article is structured:

2.7.2. "Abbreviations" (for articles containing more than ten abbreviations);

2.7.2. "Introduction" (should contain references to sources in square brackets; sources should be in order (1, 2, 3...);

2.7.3. "Aim" (in addition to the aim, section may contain research tasks, it should not contain references to sources);

2.7.4. "Materials and Methods" (for original researches, a list of used statistical methods and Software is mandatory, for literature reviews – whether the correct use of statistical methods was a priority for the selection of sources);

2.7.5. "Ethics" (for original research, information on compliance with international [24–29] and national standards [30] ethics of research with humans and laboratory animals is mandatory, in particular, the signing by patients of informed consent to participate in research, treatment, hospitalization, etc. [31], as well as the presence of protocols of ethics committees [32–40], compliance with ICRP (International Clinical Research Protocols, i.e. planning recommendations, conducting and describing clinical trials of the International Committee of Editors of Medical Journals, which ensure their ethics and reliability of reporting, editing and publication of scientific data) [41], compliance with the CONSORT (Consolidated Standards of Reporting Trials) [42; 43]);

2.7.6. "Results" (may contain figures, including diagrams, and tables);

2.7.7. "Discussion";

2.7.8. "Conclusions" (may not contain references to literature sources in square brackets; may not contain new data that have not been described earlier);

2.7.9. "Funding and Acknowledgments" (may contain information about grants or government research topics, registration numbers); mandatory item; if the research is not carried out within the framework of the state scientific topic or grant program, it is necessary to indicate the implementation of the research component of the work of the teacher-researcher, at his own expense, etc.;

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2.7.10. "Authors' Contributions" according to the criteria of the International Committee of Medical Journal Editors (ICMJE) [44], which includes:

2.7.10.1. cumulative contribution to the concept, design, data collection or interpretation;

2.7.10.2. participation in the writing or critical editing of the article;

2.7.10.3. approval of the final version for publication;

2.7.10.4. Consent to be responsible for all aspects of the work.

In a form adapted to the request of the journal, the criteria are described for any type of article as:

A – concept;

B – design;

C – data collection;

D – statistical processing and interpretation of data;

E – writing or critical editing of the article;

F – approval of the final version for publication and agreement to be responsible for all aspects of the work (F is mandatory for each author, A–E must be specified for at least one author).

2.7.11. "Prospects for further researches" (optional item);

2.7.12. "Conflict of interest";

2.7.13. "Literature" (for articles in Ukrainian, if there is at least one source in Ukrainian in the list; the minimum number of sources for original research, clinical cases and lectures is 10, for literature reviews – 20; the list is compiled without the use of an autolist, i.e. with manual numbering of sources; in the order of mentioning sources in the text; the style of bibliographic descriptions is Vancouver, adapted to the current requirements of the editorial board for manuscripts);

2.7.14. "References" (for articles in Ukrainian and English; sources in "References" must be identical to the "Literature", go in the order of mentioning the sources in the text, listed with manual numbering; the minimum number of sources for original research, clinical cases and lectures is 10, for literature reviews – 20; the style of bibliographic descriptions – Vancouver, adapted to the current requirements of the editorial board for manuscripts);

2.7.15. "Information about the authors" (in Ukrainian and English; the list should indicate the corresponding (responsible for communication with the editors) author:

2.7.15.1. surname, first name and last name (patronymic; in English can be written as an initial);

2.7.15.2. academic rank (e.g., Associate Professor, Professor, Academician of the National Academy of Sciences of Ukraine) and academic degree (e.g., PhD, Candidate of Sciences, Doctor of Sciences);

2.7.15.3. place of employment (institution, organization, clinic, their subdivisions – departments, laboratories, units) and position (e.g., Assistant Professor, Associate Professor, Full Professor, Lecturer, PhD student, Physician, Head of Department, etc.).

2.7.15.4. postal address (work, home or PO Box) for correspondence in the order: street, house, city, postal code, country;

2.7.15.5. e-mail;

2.7.15.6. ORCID;

2.7.15.7. telephone (not published or shared with third parties);

2.7.15.8. consent to the processing of personal data in accordance with the requirements of the legislation of Ukraine;

2.7.15.9. consent to the publication of the article under a standard license Creative Commons Attribution-NonCommercial-ShareAlike 4.0 International License [45];

2.7.15.10. consent to comply with the requirements of the public agreement between the authors and the publisher regarding the publication, its payment, compliance with ethics and sanctions against the author in case of violation of the requirements of this agreement, processing of personal data in accordance with the legislation of Ukraine;

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2.8. The text of the manuscript is presented in one file with all parts of the article (its text, tables, figures, abstracts in two languages, literature and information about the authors) and is formatted in Microsoft Word (*.docx) font 14 pt Times New Roman black at 1.5 spacing on vertical pages with margins of 2.5 cm on each side and 1.0 cm paragraph indentation, with text formatting level 1 ("main text").

If these requirements are not met, the manuscript is returned to the responsible author for processing before being transferred to reviewers.

3. Checking the manuscript for plagiarism

Verification takes place using the StrikePlagiarism program. The borrowing threshold is set at 20% [46]. Detection of plagiarism without appropriate references to sources, falsification of data or published text by the same authors in another journal (republication) is considered a gross violation of the author's ethics. Such a manuscript is rejected, the cooperation of the editorial board with the author is terminated. Detection of republication or falsification of data after the publication of the article leads to the cancellation of publication without reimbursement of the authors' costs for publication.

4. Article reviewing

Peer review follows a double blind procedure [47] with the participation of at least two reviewers. If two reviews are negative, the article is rejected. If one review is positive and the other is negative, the editorial board invites a third reviewer. Ethical requirements for peer review and the procedure for peer review are described in the publication [48]. The duration of the review is 1 week. If reviewers need additional time, the review can take up to 2 weeks.

5. Working with reviewers' remarks and editing the text of the manuscript

Editing of the manuscript takes place simultaneously with the entry of reviewers' comments into the text of the manuscript. All interventions in the author's text are marked in yellow. If the author(s) agree with the remarks and corrections of the editors, they are offered to replace the yellow marker with a light green one. A separate publication will be devoted to typical errors in manuscripts, but we have to note some points:

5.1. important for the article are the correspondence of the title and aim of the study;

5.2. The conclusions should answer the question of whether the aim of the study has been achieved;

5.3. the discussion should include a comparison of the results of one's own research with the results of similar studies; the coincidence or discrepancies of the results need to be explained;

5.4. when analyzing literary sources, it is desirable to briefly retell its content according to key parameters:

5.4.1. who, when and where conducted the analyzed study;

5.4.2. what was the sample of patients, respondents, laboratory animals;

5.4.3. what statistical methods were applied;

5.4.4. what result was obtained and what conclusions did the authors draw;

5.4.5. whether the result differs from the results of studies with similar designs and methods;

5.5. standard for the description of equipment or reagents used in the study: "apparatus or reagent title, model of the apparatus or reagent series (manufacturer, country of origin)" [49];

5.6. standard for the description of the software used for research: "program title, version (developer, country of origin)" [50]; examples of descriptions of statistical software used:

5.6.1. Excel 2019 (Microsoft, USA);

5.6.2. Statistica 13.0 (StatSoft Inc., USA);

5.6.3. SPSS 10.0 (IBM, USA);

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5.7. The style of describing the research should be scientific (not colloquial) and narrative (not synopsis) [51–53];

5.8. The style of compiling tables should be concise: repetitions should be combined and placed in the table name, table title or in the notes to it [54];

5.9. taking into account the multidisciplinary nature of scientific journals of KhNMU, it is necessary to adhere to the principle: "all research methods, scales, classifications should be described so that they can be understood by a representative of any medical specialty who reads the article"; to do this, it is necessary to briefly describe the scale, method, classification [55–57], or put a link to such a description [58];

5.10. all abbreviations must be deciphered at the first mention, first in the "Abstract", and then again in the text [59–61];

5.11. if the abbreviation occurs in "Abstract" or in the text of the article only once, it is not needed;

5.12. no need to use abbreviations in article titles, keywords, purpose, and conclusions;

5.13. before abbreviations formed by capital letters, the letters of the words that formed these abbreviations have bits written in capital letters (for example, "COVID-19 (COronaVIrus Disease 2019)");

5.14. In articles in Ukrainian, abbreviations written in English must be deciphered in both English and Ukrainian [62];

5.15. all abbreviations in tables and figures must be deciphered in the notes, except for cases when the article has a section "Abbreviations" [63];

5.16. when compiling a list of keywords, starting from 3 issues of 2025, we ask you to choose the first 1–2 words from the following list:

- alternative and complementary medicine,
- andrology,
- anesthesiology and intensive care,
- articles of congresses and conferences,
- cardiology and cardiac surgery;
- dentistry,
- dermatology,
- emergency medicine,
- endocrinology,
- epidemiology,
- experimental medicine,
- forensic medical examination,
- gynecology,
- hematology,
- history of medicine,
- hygiene,
- infectious and parasitic diseases,
- medical ecology,
- medical psychology,
- medical radiology,
- microbiology,
- military medicine,
- narcology,
- nephrology,
- neurology,
- neurosurgery,
- nursing
- obstetrics,
- occupational pathology,
- oncology,
- ophthalmology,
- organization of health care,
- orthopedics and traumatology,
- otorhinolaryngology,
- pediatrics and neonatology,
- phthisiology,
- physical therapy and rehabilitation,
- psychiatry,
- public health care,
- ship medicine,
- social medicine,
- sports medicine,
- surgery,
- teaching issues,
- technologies of medical diagnosis and treatment,
- theoretical medicine,
- therapy,
- urology;

5.17. epigraphs can be used in articles [64; 65];

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5.18. in articles in Ukrainian terms OR (Odds Ratio), HR (Hazard Ratio) and CI (Confidence Interval) should be replaced with Ukrainian equivalents;

5.19. formulas are inserted into the manuscript using the Equation Editor [66–68];

5.20. writing data in the form of "[a±b] unit of measurement" must contain square brackets [69];

5.21. chart columns have or contain numeric values [70], or the chart must have "Data Table" enabled [71];

5.22. the digital axes of the graphs must be labeled (parameter name, unit of measurement) [72; 73];

5.23. the spelling of all names should be done in the following order: "first surnames – then initials" [74–77];

5.24. the editors welcome the writing of articles by co-authors from different countries [78–83], writing articles on interdisciplinary areas [84–88], adding to articles FAIR-data [89], which provide "Findable", "Accessible", "Interoperable" and "Reusable" data sets on genes, chemical compounds, morbidity, etc.;

5.25. In literature reviews, it is necessary to adhere to the principles of PRISMA (Preferred Reporting Items for Systematic Reviews and Meta-Analyses) [90–92]:

5.25.1. aim according to the scheme PICOS (Population, Intervention, Comparison, Outcome, Study design) – the structure of the formulation of a research question in systematic reviews, their key methodological framework that answers the question: who is the object of research? what are the criteria for inclusion/exclusion of participants? what method/therapy/approach is being investigated? what is the intervention compared to? what indicators are evaluated? which are main and secondary results? what types of studies were included in the review?);

5.25.2. registration of the study protocol (e.g. in PROSPERO, International Prospective Register of Systematic Reviews, i.e. in an international database for the pre-registration of systematic review protocols in order to prevent duplication of work and increase the transparency of research);

5.25.3. systematic search for sources:

5.25.3.1. Using multiple databases (PubMed, Scopus, Cochrane etc.);

5.25.3.2. detailed description of the search strategy (keywords, filters, languages);

5.25.4. selection of sources according to criteria:

5.25.4.1. double-blind review;

5.25.4.2. inclusion/exclusion based on PICOS;

5.25.5. determining the quality of research with tools for assessing the risk of bias (e.g., Cochrane RoB 2 [93], quality assessment scales of non-randomized trials NewCastle-Ottawa (NOS) [94]);

5.25.6. data synthesis;

5.26. when describing compliance with the ethical standards of medical research, it should be borne in mind that the first document on modern standards was the Nuremberg Code (1947) [24], which describes the principle of voluntary consent, harm minimization, and scientific validity, but most ethics commissions refer primarily to the Declaration of Helsinki (1964, last revised 2013) [25] developed by the World Medical Association. This declaration describes not only informed consent and confidentiality, but also the protection of vulnerable groups, which is important for medicine-related research [95; 96]. The previously mentioned Convention on Human Rights and Biomedicine (Oviedo, 1997) [26] prohibits illegal experimentation, requires patient consent, and regulates the use of genetic data, and the International Guidelines CIOMS (Council for International Organizations of Medical Sciences) and ICH (International Council for Harmonisation (of Technical Requirements for Pharmaceuticals for Human Use) – clinical trial standards, as well as the prevention of duplication of trials to ensure faster patient access to safe and effective medicines;

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5.27. Ukrainian and foreign authors should take into account that the legislative regulation of experiments (trials) with the participation of people in Ukraine occurs at the expense of:

5.27.1. Constitution of Ukraine [97], Article 28 of which guarantees the right to voluntary consent to medical experiments;

5.27.2. Law of Ukraine "Fundamentals of the legislation of Ukraine on health care" (1992) [98], which regulates informed consent (article 43) and confidentiality of medical data [99; 100];

5.27.3. Law of Ukraine "On Medicines" (2014) [101], which defines the rules for clinical trials of drugs;

5.27.4. Order of the Ministry of Health of Ukraine No.690 on September 23, 2009 [102], detailing the ethical requirements for biomedical research;

5.28. International standards for animal experimentation that must be followed are:

5.28.1. EU Directive 2010/63/EU [28], which requires minimizing animal suffering, replacing experiments with alternative methods, and justifying the need for research;

5.28.2. Council of Europe Convention for the Protection of Laboratory Animals (ETS 123, 1986) [29], which regulates the conditions of keeping animals and the ethical norms of experimental procedures;

5.28.3. Declaration "3R" (Replacement, Reduction, Refinement) [103], which is aimed at replacing animals with other methods, reducing their number and improving the conditions of experiments;

5.29. the use of images in articles that do not belong to the authors of the article is possible only with the written consent of the owner (with the exception of lectures [104]), but a reference to the source of the image is mandatory;

5.30. names of medicines must be International Nonproprietary (chemical) Names (INN), not by proprietary/trade names: The use of trade names may indicate the hidden influence of pharmaceutical companies (research sponsorship) [105; 106]. In section 5.4.5 of the rules of the ICMJE [41] it is clearly stated that scientific publications must use INN, and commercial titles can only be added in parentheses at the first mention. Cochrane reviews and meta-analyses also ban commercial titles to avoid bias [107].

In matters of Ukrainian grammar and spelling, the editorial board is guided by the "Ukrainian spelling" [108], developed by the National Academy of Sciences of Ukraine and O.O. Potebnia Institute of Linguistics of the National Academy of Sciences of Ukraine, an official document defining the norms of the Ukrainian literary language, approved by the Cabinet of Ministers of Ukraine (the current standard has been in force since 2019, replacing the previous spelling of 1993). Some rules for writing a scientific text of articles are not general grammatical norms, but a standard of the editorial board.

After the author's work with the comments of reviewers and editors, the manuscript is returned to the editorial office. If the reviewers asked for a second revision of the manuscript after corrections, the manuscript is provided to them. In other cases, the editors check the corrections (for manuscripts in English, the manuscript is additionally checked by a native English speaker).

6. Decision by the editorial board to accept the article for publication or to reject it

The editors inform the corresponding author about this decision.

7. Article layout (camera-ready manuscript)

The layout of the article is provided to the responsible author for criticism or approval. The publication must be approved by all authors.

8. Payment for publication

The cost of publication in the journals MSZ and EKM as of April 01, 2025 (including VAT) is:

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8.1.1. for a single article of a postgraduate student of KhNMU – 45 UAH per manuscript page (approximately $1);

8.1.2. for a single article of an employee of KhNMU with a scientific degree – 55 UAH per page of the manuscript;

8.1.3. for any number of authors from other institutions and organizations, for two or more authors from KhNMU – 75 UAH per page;

8.2. publication in the journal Inter Collegas as of April 01, 2025 is free of charge.

9. Publication of the article on the journal website and activation of DOI

9.1. immediately after the approval of the article layout by its authors, the article is published on the site in press mode (with the DOI and the total number of pages activated, without a final page spacing) [109] (*Fig. 2*);

9.2. after the completion of the editors' work on all articles of the issue, the articles are arranged in the required order; final pages are added to articles; previously activated DOIs remain unchanged [110]. All authors receive by e-mail informing them that the work on the collection is completed: pages have been added to the articles, the cover, initial data and table of contents have been added to the collection.

10. Archiving articles and adding them to catalogs

10.1. Full issues of KhNMU journals are archived in the repositories of KhNMU and the EU (Zenodo);

10.2. individual articles are archived in the repositories of the V.I. Vernadsky National Library of Ukraine and the EU (Zenodo);

10.3. article descriptions are entered into catalogs Google Scholar (MC3, EKM and IC) and Index Copernicus (IC).

Archiving is important for the preservation of electronic copies of logs in wartime uncertainty, when some logs ceased to exist due to the destruction of servers during shelling, and their restoration took a long time [112; 113].

11. Long-term support for the publication existence

According to the conditions for the provision of DOI identifiers by the Crossref organization, the publisher must ensure the existence of publications for at least 5 years after the end of the journal publication [114].

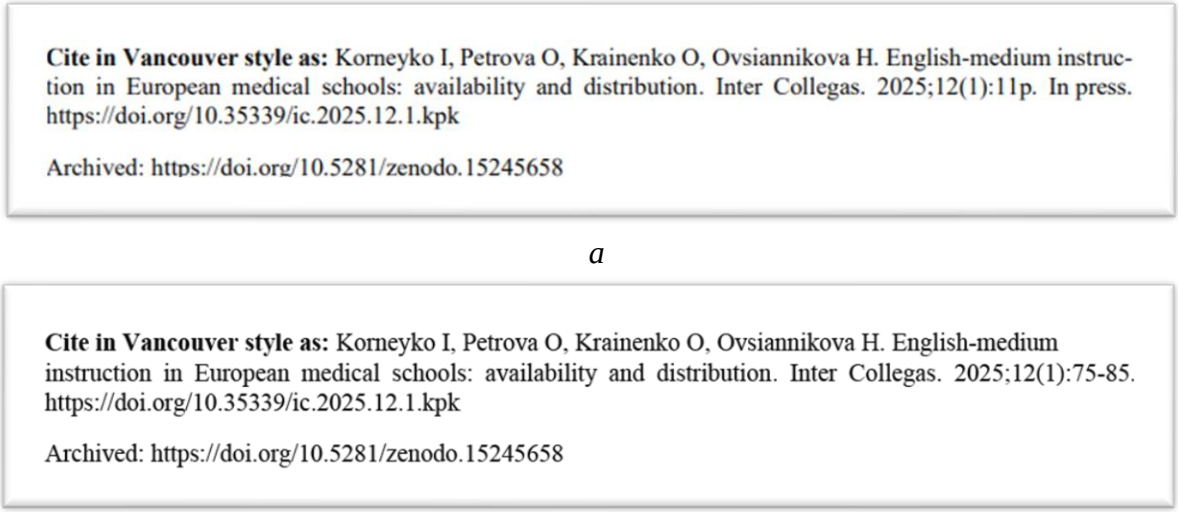


Fig. 2. Bibliographic descriptions of the article of the journal Inter Collegas in press mode (a) and in final form (b), example [111].

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The plan for the preservation of digital content of the publisher of KhNMU is to preserve articles and complete collections in open repositories of KhNMU, the V.I. Vernadsky National Library of Ukraine and the EU (Zenodo). The editorial board publishes open reviews of published articles, if any. This material in Ukrainian [115].

Conclusions

1. Scientific journals of Kharkiv National Medical University ("Medicine Today and Tomorrow" (ISSN 2414-4495, 2710-1444), "Experimental and Clinical Medicine" (ISSN 2414-4517, 2710-1487) and "Inter Collegas" (ISSN 2409-9988)) are peer-reviewed open access journals that publish articles in all areas of modern medical science. The journals adhere to the principles of evidence-based medicine, promoting the advancement of medical science, and academic integrity. All articles are subject to plagiarism checking, editing, and peer review under a double-blind procedure.

2. The algorithm of working with manuscripts includes their consistent verification and improvement to the state of a finished scientific product capable of presenting the scientific achievements of specialists and organizations on a public "platform", which contributes to the development of world medical science and international scientific cooperation.

Conflict of interest is abcent.

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Наконечна О.А., Шевченко О.С., Данильченко С.І., Корнейко І.В.

ЯК ГОТУЮТЬ ДО ПУБЛІКАЦІЇ СТАТТІ НАУКОВИХ ЖУРНАЛІВ ХАРКІВСЬКОГО НАЦІОНАЛЬНОГО МЕДИЧНОГО УНІВЕРСИТЕТУ

Харківський національний медичний університет (ХНМУ) є засновником та видавцем періодичних (щоквартальних) наукових рецензованих журналів відкритого доступу «Медицина сьогодні і завтра» (ISSN print 2414-4495, ISSN online 2710-1444), «Експериментальна і клінічна медицина» (ISSN print 2414-4517, ISSN online 2710-1487) та "Inter Collegas" (ISSN online 2409-9988). Ми проаналізували роботу з рукописами статей цих журналів та представляємо читачам детальний опис процедур, який має допомогти авторам статей ефективно співпрацювати з редакціями цих наукових журналів у підготовці їх статей до опублікування. Стаття також буде корисною членам редакційних колегій та редакційних рад журналів. Рецензентам статей ця публікація допоможе визначити свою готовність до процедури. Ми описали як існуючи правила та процедури роботи із рукописами, так і зміни, які почнуть діяти від початку липня 2025 року. Стаття описує структуру рукопису, питання етики дослідника та автора, авторські права, перевірку на плагіат, рецензування та редагування рукописів, політику журналу у випадках порушення етики, місію журналу. Редакція використовує подвійну засліплену процедуру рецензування за участю як мінімум двох рецензентів для кожної статті. Рецензентів запрошують члени редакційних колегій. Рецензенти мають відповідну спеціалізацію та досвід за тематикою запропонованих ними статей. Редакція лояльна до нестачі досвіду у молодих авторів, проте нетолерантна до фальсифікації результатів наукових досліджень та плагіату, створення конфліктних ситуацій під час роботи над рукописами. Публікація статей та їх подальше використання відбувається на умовах ліцензії Creative Commons (BY-NC-SA). Редакція спирається на принципи доказової медицини та публікує статті, які містять суперечливі з точки зору доказовості питання з приміткою про свою незгоду з позицією авторів.

Ключові слова: *доказова медицина, подвійне засліплене рецензування, Комітет з етики публікацій, наукові журнали відкритого доступу.*

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